WELCOME
TO 2017
NAIG
JULY 16-23, 2017

FUNDED BY

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Ontario
Toronto

MEDIA PARTNERS

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The Hamilton Spectator
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HOSTED BY

Toronto 2017 NAIG Host Society
One of the largest sporting and cultural gatherings of Indigenous Peoples from across North America, celebrating the unifying power of sport.

2017 NAIG is hosting a prestigious multi-sport and cultural event celebrating Indigenous heritage and diversity over 8 days, featuring 14 sport categories.

Indigenous Market Place JULY 17-21, 2017

• TORONTO: York University, 4700 Keele Avenue, North York, Ontario M3J 1P3
• HAMILTON: McMaster University, 1280 Main Street West, Hamilton, Ontario L8S 4L8

To showcase Unity, Sport, Youth and Heritage between First Nations, Métis, Inuit and non-Indigenous communities.

SPORTS INCLUDE:

- ARCHERY
- ATHLETICS
- BADMINTON
- BASEBALL
- BASKETBALL
- CANOE / KAYAK
- GOLF
- LACROSSE
- RIFLE
- SOCCER
- SOFTBALL
- VOLLEYBALL
- SWIMMING
- WRESTLING
SELECTION GUIDELINES

The Toronto 2017 North American Indigenous Games Cultural Advisory Committee will review all applications to ensure a diverse and varied selection of vendors and services as it relates to:

- Promotion of diversity of Indigenous cultures.
- Relevance to Indigenous community.
- Preference to Indigenous vendors and businesses.
- Promotion of healthy and active lifestyle, with an emphasis on wellness.

An application does not guarantee vendor space.

VENDOR BENEFITS

- Vendor name in official festival program, including a map of the festival.
- Vendor name on Toronto 2017 NAIG website, with a hyperlink if applicable.
- Listing of vendor name in on-site signage.
VENDOR BOOTH CATEGORIES
EDUCATIONAL POST-SECONDARY INSTITUTIONS:

$2500 (CDN funds)
- Tent
- Two 6’ Tables

CRAFTS/BUSINESS/SERVICES:

$2000 (CDN funds)
- Tent
- 10’ x 10’ space
- Two 6’ Tables

$1000 (CDN FUNDS)
- Tent
- Two 6’ Tables

$1000 (CDN funds)
- Open air
- 10’ x 10’ space
- Two 6’ Tables

$2000 (CDN funds)
- Tent
- 10’ x 10’ space
- Two 6’ Tables

$2000 (CDN funds)
- Open air
- 10’ x 10’ space
- Two 6’ Tables

$1000 (CDN funds)
- Tent
- Two 6’ Tables

FOOD

$2000 (CDN funds)
- Tent
- 10’ x 10’ space
- Two 6’ Tables

$2000 (CDN funds)
- Open air
- 10’ x 10’ space
- Two 6’ Tables

$1000 (CDN FUNDS)
- Tent
- Two 6’ Tables

*Food vendors must adhere to all health and safety regulations as determined by the City.

NOT-FOR-PROFIT REGISTERED CHARITY:
TARGETED TO INDIGENOUS YOUTH

$500 (CDN funds)
- Tent
- Two 6’ Tables
- Five spots available

$250 (CDN funds)
- Open air
- Two 6’ Tables
- Five spots available

- Toronto 2017 NAIG will provide a 6’ table with table skirt and two (2) chairs.
- A $75 fee (CDN) will be levied for electrical hook up.
- Overnight security provided

- All pricing is for the entire duration of the week (July 17-21) and for one site.
- For vendors who apply for both sites, a twenty-five percent (25%) discount will be applied to their total registration fee.
ADDITIONAL INFORMATION
VENDOR ACCREDITATION

- Vendor accreditation will be confirmed in writing to the applicant by June 1, 2017.
- An e-mail or letter confirmation will provide all the specific details for online registrations.
- Two accreditation badges will be issued per Vendor applicant. A $25 (CDN) fee including tax will be levied for each replacement and/or additional badge(s).
- Accreditation badges to be picked up on arrival, prior to set-up at onsite NAIG 2017 office.
- Vendor staff will not be allowed into the Indigenous Marketplace space without their accreditation badge. Upon inspection, if Vendors and/or Vendor’s staff are found to be without proper accreditation, a temporary badge can be issued at a cost of $25 (CDN). Temporary badges are valid for one day only.
- Any vendor conducting food or beverage sampling should direct their inquiries to Ann Brascoupe at ann.brascoupe@naig2017.to by May 15, 2017.
- Vendors must be able to pass all health and safety regulations as determined by the City.

MARKETPLACE DETAILS

SET-UP: Starts JULY 17 – 08:00. Complete set up by 10:30
TEARDOWN: JULY 21 – Teardown must be complete by 23:00

DATES AND HOURS OF OPERATION: MONDAY JULY 17 – FRIDAY JULY 21, 2017 FROM 11:00 - 22:00
Booths must be open and staffed during all Marketplace hours.

TORONTO: York University, 4700 Keele Avenue, North York, Ontario M3J 1P3
Ann Brascoupé, Vendor Coordinator- 647-740-3057 effective Monday, July 17

HAMILTON: McMaster University, 1280 Main Street West, Hamilton, Ontario L8S 4L8
Mack Abbott, Vendor Coordinator- 905-746-0595 effective Monday, July 17

PARKING: Parking services will direct ALL vehicles during set-up and tear down.
Please check university websites for exact parking locations and rates.

SECURITY: Overnight paid security will be provided.
TORONTO 2017 NAIG does not assume any responsibility and is not liable for the security of exhibits against theft, robbery, fire, accident or other any other mishap.

BOOTH DISPLAYS REQUIREMENTS

- Vendors may use their own exhibit booth, not to exceed 8 feet in height.
- Vendor booth must have a visually presentable appearance to adjacent Vendors and the public. Displays must not obstruct the general view of adjacent exhibits. No part of an exhibit, other than signage or spectacular centerpiece type displays, is permitted to extend more than eight feet above the floor. No interference with lighting, sound or the space of other vendors is allowed.
- Only those items listed and approved on the Cultural Festival Vendor Application will be permitted for display and sale.
- For public safety, displaying or selling knives or projectiles of any kind is prohibited.
- Vendors undertaking advertising activities at the show should note that all materials and activities must conform to the guidelines in the Cultural Festival Vendor Information Package.
HEALTH AND SAFETY

Successful vendors are required to sign and return the “Vendor Health and Safety Compliance Declaration,” which will be provided once the Vendor is confirmed.


Hamilton - https://www.hamilton.ca/life-events/hosting-events/food-safety-requirements-special-events

EMERGENCY PROCEDURES & MEDICAL EMERGENCIES

First Aid Services are on-site to respond to medical emergencies.

SMOKING BY-LAW

All Toronto 2017 NAIG venues are non-smoking facility under by-law No. 406-79 which prohibits smoking in all places of public assembly in Ontario.

PAYMENT AND CANCELLATION POLICY

2017 NAIG CULTURAL FESTIVAL booth payment DUE BY FRIDAY, JUNE 9, 2017. Payment can be made by certified cheque or money draft.

Every vendor is required to provide 2017 NAIG with proof of insurance upon booth payment.

Booth registration fees are not refundable once a booth space is confirmed in writing or signed contract.

A vendor may not sublet any portion of allocated booth space without the written consent of 2017 NAIG.

Vendors must maintain staff at their booths during ALL festival hours. 2017 NAIG is not responsible for any security-related problem and will close any un-staffed booths.
In an effort to provide a wide variety of products; please send JPEG files of three (3) pieces that best represent your products to Peshaunquet.Shognosh@naig2017.to
**INDICATE SPACE REQUIRED:** Toronto □ Hamilton □ Both Sites □

1. EDUCATIONAL POST-SECONDARY INSTITUTIONS: $2500.00 □
2. CRAFTS/BUSINESS/SERVICES (Tent, 10x10, 2 x 6’ Tables): $2000.00 □
3. CRAFTS/BUSINESS/SERVICES (Tent, 6’ Table): $1000.00 □
4. CRAFTS/BUSINESS/SERVICES (Open Air, 10x10, 2 x 6’ Tables): $1000.00 □
5. Food (Tent, 10x10, 2 x 6’ Tables): $2000.00 □
6. Food (Tent, 6’ Table): $1000.00 □
7. Food (Open Air, 10x10, 2 x 6’ Tables): $1000.00 □
8. Not-For-Profit Registered Charity (Tent, 6’ Table): $500.00 □
9. Not-For-Profit Registered Charity (Open Air, 6’ Table): $250.00 □

Note: All prices are for the week (July 17-21); vendors that apply for both sites will receive a 25% discount.

**NAMES OF REGISTERED WORKERS** (If unsure, please write ‘representative’)

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<tr>
<th>Name 1</th>
<th>Name 2</th>
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**YOUR BUSINESS WEBSITE LINK:**

**DECLARATION:**
I have read and understand the guidelines associated with the vendor application and agree to the policies and procedures as outlined by the Toronto 2017 NAIG Host Society.

**SIGNATURE:**

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<th>Signature 1</th>
<th>Signature 2</th>
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**FOR RECORDING PURPOSES ONLY:**

<table>
<thead>
<tr>
<th>SITE #:</th>
<th>BOOTH #:</th>
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1. All prices are in Canadian Currency
2. No personal cheques will be accepted

Please email application to Peshaunquet.Shognosh@naig2017.to. **Upon confirmation**, please send certified cheques or money orders payable by June 9, 2017 to: Toronto 2017 NAIG Host Society

**Toronto 2017 North American Indigenous Games Host Society**
2425 Matheson Blvd. East
7th Floor
Mississauga, ON
L4W 5K4
Tel: (647) 498-7782 x 105