



2017 North American Indigenous Games (NAIG) Host Society

Position: Intern, Sport - 2017 North American Indigenous Games

Overview and Job Summary:

The Toronto 2017 North American Indigenous Games Host Society seeks a dynamic, self-starter to assist with the sport delivery for the 2017 Games. This internship is an excellent opportunity to experience the various aspects of an international sporting event, in a unique and fast-paced Games environment, with high public visibility.

Individuals within the Indigenous community are strongly encouraged to apply.

Primary Responsibilities:

- Assist in sport competition and training planning for up to 14 sports;
- Assist in preparation of materials and documents to support the Sport team;
- At Games time, responsible for 1 or more sports and their delivery model.

Qualified Candidates Will Be/Have:

- Must be working toward a post-secondary degree, preferably in a related field (e.g., Sport Management, Physical and Health Education, or Event Management).
- A commitment to the mission and vision of the Toronto 2017 North American Indigenous Games.
- Excellent written and verbal communication skills.
- Previous experience in 1 or more of the 14 sports considered an asset.
- Self-motivated, detail-oriented with strong written, verbal and organizational skills.
- Excellent computer skills with experience in Microsoft Office.
- The ability to work independently and with others.
- Dependability, flexibility, and ability to maintain confidentiality.
- The ability to work well under pressure and meet deadlines.
- Openness to learning and growing within the internship experience.

Ideal candidates will be detail-oriented, organized and creative, possessing a professional work ethic while enthusiastic to gain new knowledge.

This internship description is intended to describe the general nature and level of work, and this is not an exhaustive list of all responsibilities, duties, and skills required. Interns may be required to perform duties outside their normal responsibilities.



Student Benefits

This internship will allow the student to bring their classroom knowledge into a professional work setting and broaden their knowledge through hands-on application in a unique major Games environment.

- Gain hands-on sports event planning experience in a fast-paced, deadline driven environment.
- Understand the complexities of schedule planning and management for an international multi-sport event.
- Problem solve to address the risks and challenges facing the sport delivery model.
- Understanding of Indigenous culture and broader social, political and cultural issues in relation to sport access and opportunity, within Indigenous communities across North America.
- School credit, depending on the requirements.
- Letter of reference, upon successful completion of the internship program.

Location and Hours

2425 Matheson Blvd. East
7th Floor
Mississauga, ON L4W 5K4

- Term: May – July 2017
- This is a full-time internship (Monday-Friday). However, due to the nature of the Games environment, schedules may change (nights and weekends may be required).

Deadline to apply: March 24, 2017

To apply please send your resume and cover letter to Nicole Clarke at nicole.clarke@naig2017.to.